



MICHIGAN LOTTERY APPLICANT CHECKLIST CLUB GAMES

Your completed application must contain the following (an incomplete application can result in delay):

☐ **Retailer Contract/License**

☐ **Liquor Control Commission License Number**

☐ **Personal Data Sheet** (one data sheet for each owner/shareholder)

☐ **Copy of Valid Picture ID** (for each owner/shareholder)

☐ **Copy of Social Security Card** (for each owner/shareholder)

☐ **Bill of Sale or Proof of Ownership** (property tax statement, lease, rental, or land contract, etc.)

☐ **EFT Authorization Form** (include a deposit slip or voided check)

☐ **W-9 Form**

☐ **Cash Bond** (if required)

Make sure all forms are signed and dated. A license fee of \$150.00 and a communication equipment installation fee of \$420.10 will be withdrawn from your account approximately 3 weeks from the date of installation for Club Keno Retailers. (For Pull-Tab only retailers, a license fee of \$150 will be assessed approximately 3 weeks from the date of the first Pull-Tab order.)

All forms and information can be faxed to the Lottery's Licensing Section at (517) 241-0645 or mailed to the following address:

Michigan Lottery
Attn: Licensing Section
P.O. Box 30023
Lansing, MI 48909

Thank you for your interest in the Michigan Lottery.

Licensing Section
1-800-592-4040, press 0 at the prompt.
lotterylicensing@michigan.gov